### **CERTIFICATION OF THE FINANCIAL STATEMENTS**

We certify that the attached financial statements for the Surveyors Board of the Northern Territory of Australia have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer's Directions.

We further state that the information set out in the Comprehensive Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2017 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.

**Acting Chairman** 

19 December 2017

Member

19 December 2017

R. Punell



# COMPREHENSIVE OPERATING STATEMENT

# For the year ended 30 June 2017

	Note	2017	2016
		\$	\$
INCOME			
Income from fees		13 965	13 010
Services received free of charge	_	29 954	27 994
TOTAL INCOME	3 -	43 919	41 004
EXPENSES			
Services rendered free of charge		29 954	27 994
Audit expenses		6 345	6 767
Supplies and services		11 568	6 097
Membership fees		-	1 179
TOTAL EXPENSES	3	47 867	42 037
NET SURPLUS/(DEFICIT)	_	(3 948)	(1 033)
OTHER COMPREHENSIVE INCOME(c)		-	-
COMPREHENSIVE RESULT	_	(3 948)	(1 033)
	_		

The Comprehensive Operating Statement is to be read in conjunction with the notes to the financial statements.

# **BALANCE SHEET**

# As at 30 June 2017

	Note	2017	2016
		\$	\$
ASSETS			
Current Assets			
Cash and deposits	6	63 501	67 471
Total Current Assets		63 501	67 471
TOTAL ASSETS	-	63 501	67 471
LIABILITIES			
Current Liabilities			
Payables	_	6 862	6 884
Total Current Liabilities		6 862	6 884
TOTAL LIABILITIES	 -	6 862	6 884
NET ASSETS	-	56 639	60 587
EQUITY			
Accumulated funds	_	56 639	60 587
TOTAL EQUITY	_	56 639	60 587

The Balance Sheet is to be read in conjunction with the notes to the financial statements.

# STATEMENT OF CHANGES IN EQUITY

# For the year ended 30 June 2017

	Note	Equity at 1 July	Comprehensive result	Equity at 30 June
		\$	\$	\$
2016-17				
Accumulated Funds		60 587	(3 948)	56 639
Total Equity at End of Financial Year	_	60 587	(3 948)	56 639
2015-16 Accumulated Funds		61 620	(1 033)	60 587
Total Equity at End of Financial Year	_	61 620	(1 033)	60 587

The Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.

# **CASH FLOW STATEMENT**

# For the year ended 30 June 2017

	Note	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		\$	\$
Operating Receipts			
Cash receipts in the course of operations		13 965	13 010
Cash payments in the course of operations		(17 935)	(15 236)
Net Cash From/(Used in) Operating Activities	8	(3 970)	(2 226)
Net Cash From/(Used in) Investing Activities	auchnem.	<b>H</b>	-
Net Cash From/(Used in) Financing Activities		-	<b></b>
Net increase/(decrease) in cash held	_	(3 970)	(2 226)
Cash at beginning of financial year		67 471	69 697
CASH AT END OF FINANCIAL YEAR	6	63 501	67 471
	T		

The Cash Flow Statement is to be read in conjunction with the notes to the financial statements.

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

# INDEX OF NOTES TO THE FINANCIAL STATEMENTS

Note	
1.	Objectives and Funding
2.	Statement of Significant Accounting Policies
3.	Income and Expenses
4.	Services Received Free of Charge
5.	Write-offs, Postponements, Waivers, Gifts and Ex Gratia Payments
6.	Cash and Deposits
7.	Commitments
8.	Notes to the Cash Flow Statement
9.	Financial Instruments
10.	Related Parties
11.	Contingent Liabilities and Contingent Assets
12.	Events Subsequent to Balance Date

#### NOTES TO THE FINANCIAL STATEMENTS

### For the year ended 30 June 2017

### 1. OBJECTIVES AND FUNDING

The Surveyors Board of the Northern Territory of Australia (the Board) is constituted under Section 8 of the Licensed Surveyors Act to regulate the practice of land boundary surveying and the registration of land boundary surveyors.

Most of the operational expenses of the Board are funded by the annual registration fees paid by the licensed surveyors. However the entity also received services which are provided free of charge from agencies of the Northern Territory Government.

The Board is a not for profit entity.

### 2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

### (i) Statement of Compliance

The financial statements have been prepared in accordance with the requirements of the *Financial Management Act* and related Treasurer's Directions. The *Financial Management Act* requires the Board to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The form of agency financial statements is to include:

- (i) a Certification of the Financial Statements;
- (ii) a Comprehensive Operating Statement;
- (iii) a Balance Sheet;
- (iv) a Statement of Changes in Equity;
- (v) a Cash Flow Statement; and
- (vi) applicable explanatory notes to the financial statements.

### (ii) Basis of Accounting

The financial statements, except for the cash flow information, have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash is paid out or received. As part of the preparation of the financial statements, all intra-agency transactions and balances have been eliminated.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

The form of the agency financial statements is also consistent with the requirements of Australian Accounting Standards. The effects of all relevant new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are effective for the current annual reporting period have been evaluated.

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

The following new and revised accounting standards and interpretations were effective for the first time in 2016-17:

### **AASB 124 Related Party Disclosures**

This standard applies to not-for-profit sector for the first time in 2016-17. The accounting standard requires disclosures about the remuneration of key management personnel, transactions with related parties, and relationships between parent and controlled entities. For any such transactions, disclosures will include the nature of the related party relationship, as well as information about those transactions' terms/conditions and amounts, any guarantees given/received, outstanding receivables/payables, commitments, and any receivables where collection has been assessed as being doubtful.

Several other amending standards and AASB interpretations have been issued that apply to the current reporting periods, but are considered to have no impact on public sector reporting.

At the date of authorisation of the financial statements, the following standards and interpretations were in issue but are not yet effective and are expected to have a potential impact on future reporting periods:

#### **AASB 16 Leases**

AASB 16 Leases is effective for annual reporting periods beginning on or after 1 January 2019 and will be reported in these financial statements for the first time in 2019-20. When the standard is effective it will supersede AASB 117 Leases and requires the majority of leases to be recognised on the balance sheet.

For lessees with operating leases, a right-of-use asset will now come onto the balance sheet together with a lease liability for all leases with a term of more than 12 months, unless the underlying assets are of low value. The Comprehensive Operating Statement will no longer report operating lease rental payments, instead a depreciation expense will be recognised relating to the right-to-use asset and interest expense relating to the lease liability.

For lessors, the finance and operating lease distinction remains largely unchanged. For finance leases, the lessor recognises a receivable equal to the net investment in the lease. Lease receipts from operating leases are recognised as income either on a straight-line basis or another systematic basis where appropriate.

# AASB 1058 Income for not-for-profit entities and AASB 15 Revenue from contracts with customers

AASB 1058 Income for Not-for-Profit Entities and AASB 15 Revenue with Contracts with Customers are effective for annual reporting periods beginning on or after 1 January 2019 and will be reported in these financial statements for the first time in 2019-20.

Under the new AASB 1058 Income for Not-for-Profit Entities, revenue from grants and donations will be recognised when any associated performance obligation to provide goods or services is satisfied, and not immediately upon receipt as currently occurs. Consequently, more liabilities will be recognised in the balance sheet after adoption of this standard.

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

AASB 1058 clarifies and simplifies income-recognition requirements that apply to not-for-profit entities in conjunction with AASB 15 Revenue from Contracts with Customers. The full impacts are yet to be determined.

Several other amending standards and AASB interpretations have been issued that apply to future reporting periods, but are considered to have limited impact on future financial reporting.

### (iii) Reporting Entity

The financial statements cover the Surveyors Board of the Northern Territory as an individual reporting entity.

The Board was established by the *Licensed Surveyors Act*. It is not an agency under the *Financial Management Act*, but is required under Section 21 of the *Licensed Surveyors Act* to comply with section 10 of the *Financial Management Act* as if it was a Government Business Division.

### (iv) Comparatives

Where necessary, comparative information for the 2015-16 financial year has been reclassified to provide consistency with current year disclosures.

### (v) Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest dollar. Figures in the financial statements and notes may not equate due to rounding.

# (vi) Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2016-17 as a result of management decisions.

### (vii) Accounting Judgments and Estimates

Services received free of charge were estimated as per the following:

- 5% of the Surveyor-General's (Chairman) time;
- 10% of a Senior Surveyor's (Secretary) time;
- 3% of an Administrative Officer's time;
- Payment of the 2016/17 annual membership fee to the Council of the Reciprocating Surveyors
   Board of Australia and New Zealand; and
- Notional charge for transactions and the use of facilities.

### (viii) Goods and Services Tax

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is not included as part of receivables or payables in the Balance Sheet but are reported by the Department of the Attorney-General and Justice, the entity that

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

facilitates payments and receipts for the Surveyors Board of the Northern Territory and a member of the Northern Territory Government GST group.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the ATO are also reported by the Department of the Attorney-General and Justice. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

### NOTES TO THE FINANCIAL STATEMENTS

# For the year ended 30 June 2017

		2017	2016
		\$	\$
•	INCOME AND EXPENSES		
	Annual surveyor registration fees	13 315	12 724
	Services received free of charge	29 954	27 994
	Other revenue	650	286
	Total income from ordinary activities	43 919	41 004
	Services received free of charge  Membership fees received free of charge	28 835 1 119	27 994
	Total services received free of charge	29 954	27 994
	Audit expenses	6 345	6 767
	Supplies and services	11 568	6 097
	Membership fees		1 179
	Total expenses from ordinary activities	47 867	42 037
-	NET SURPLUS/DEFICIT	(3 948)	(1 033)
	-		

### Income

3.

Income is recognised at the fair value of the consideration received, exclusive of the amount of GST.

# 4. SERVICES RECEIVED FREE OF CHARGE

During the year, the entity received services which were provided for free by the Northern Territory Government. Management has estimated that the value of services received free of charge was \$29,954. Further information can be found in Note 2(vii). This amount has been included in the Comprehensive Operating Statement.

# NOTES TO THE FINANCIAL STATEMENTS

# For the year ended 30 June 2017

# 5. WRITE-OFFS, POSTPONEMENTS, WAIVERS, GIFTS AND EX GRATIA PAYMENTS

The Surveyors Board of the Northern Territory of Australia had no write-offs, postponements or waivers in 2016-17.

		2017	2016
		\$	\$ .
6.	CASH AND DEPOSITS		
	Operating account	63 501	67 471

# 7. COMMITMENTS

The Surveyors Board of the Northern Territory of Australia had no expenditure on or lease commitments as at 30 June 2017 or 30 June 2016.

		2017	2016
8.	NOTES TO THE CASH FLOW STATEMENT Reconciliation of Net Surplus/(Deficit) to Net Cash from Operating Activities	\$	\$
	Net Surplus/(Deficit)	(3 948)	(1 033)
	Changes in assets and liabilities:		
	Decrease/(Increase) in receivables	-	-
	(Decrease)/Increase in payables	(22)	(1 193)
	Net Cash from Operating Activities	(3 970)	(2 226)

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

### 9. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by the Surveyors Board of the Northern Territory of Australia include cash and deposits, receivables and payables. The entity has limited exposure to financial risks as discussed below.

# a) Credit Risk

The entity has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to Government, the agency has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

### b) Liquidity Risk

Liquidity risk is the risk that the entity will not be able to meet its financial obligations as they fall due. The agency's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

#### c) Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. It comprises interest rate risk, price risk and currency risk.

The entity has no exposure to interest rate risk as the entity's financial assets and liabilities are non-interest bearing.

The entity has no financial instruments impacted by price risk and is not exposed to currency risk.

### d) Net Fair Value

The carrying amount of financial assets and liabilities recorded in the financial statements approximates their respective net fair values. Where differences exist, these are not material.

### NOTES TO THE FINANCIAL STATEMENTS

# For the year ended 30 June 2017

### 10. Related Parties

## (i) Related Parties

The Surveyors Board of the Northern Territory of Australia is constituted under section 8 of the *Licensed Surveyors Act.* Related parties of the Board include:

- the key management personnel (KMP) because they have the authority and responsibility for planning, direction and controlling the activities of the Board
- spouses, children and dependents who are close family member of the KMP
- other public sector entities that are controlled and consolidated in the whole of government financial statements.

### (ii) Key Management Personnel (KMP)

Key management personnel of the Board are the members of the Board. Membership of the Board for the financial year ended 30 June 2017 comprised

Position	Name	Representation
Chairperson	Mr Craig Sandy (NTG Employee)	As Surveyor-General he has been ex-officio member and chairperson since 1 May 2014.  Mr Sandy resigned from his position as Surveyor-General on 28 July 2017.
Deputy Chairperson	Mr Robert Sarib (NTG Employee)	First appointed 20 February 2000 from nominations made by the Institution of Surveyors, Australia. Reappointed 1 September 2000, 27 September 2004, 24 October 2008 and 26 February 2013 from applications received. Mr Sarib was appointed Acting Surveyor-General and Acting Chairperson on 31 July 2017.
Member	Mr Warwick Bryant	Reappointed on 18 April 2017 from nominations made by the Surveying and Spatial Sciences Institute. Board member since 26 February 2013.
Member	Mr Richard Purnell	Reappointed on 18 April 2017 from nominations made by the Surveying and Spatial Sciences Institute. Board member since 26 February 2013.
Member	Mr Brian Blakeman	Appointed 26 February 2013 from nominations made by the Surveying and Spatial Sciences Institute. His appointment ended 26 February 2017
Member	Mrs Nannette Helder	Appointed 18 April 2017 from applications received.
Member	Mr David Sach (NTG Employee)	Appointed 18 April 2017 from applications received.

### (iii) Remuneration of Key Management Personnel

Members of the Surveyors' Board who are employees of the Northern Territory Government (NTG), including the Chairman, are not separately remunerated. Consequently remuneration of these members is not reported. Sittings fees paid to non-NTG members in the 2016-17 year totalled \$3,990.00

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2017

## (iv) Related Party Transactions

### **Transactions with Northern Territory Government controlled entities**

The Surveyors' Board of the Northern Territory of Australia transactions with other government entities comprised the following:

2017	2017
\$	\$

Related Party	Nature	Revenue from related parties	Payments to related parties
Department of the Attorney-General and Justice	Administrative and secretariat services, including the receipt of annual registration fees.	4 973	4 973
Department of Infrastructure, Planning and Logistics	Services of the Surveyor- General & Senior Surveyors in the discharge of their responsibilities related to the Surveyors Board	23 862	23 862
Department of Infrastructure, Planning and Logistics	Payment of the 2016/17 annual membership fee to the Council of the Reciprocating Surveyors Board of Australia and New Zealand.	1 119	1 119
<u> </u>		29 954	29 954

### Other related party transactions

Key management personnel will transact with the Surveyors' Board of the Northern Territory in their capacity as licensed surveyors through the payment of annual registration fees.

### 11. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

The Surveyors Board of the Northern Territory of Australia had no contingent liabilities or contingent assets as at 30 June 2017 or 30 June 2016.

### 12. EVENTS SUBSEQUENT TO BALANCE DATE

No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.