## Application to restore name to register

Use this application to restore your name to the licensed surveyors register in accordance with Section 38 of the <u>Licensed Surveyors Act 1983</u>.

For further information on your requirements, please see the <u>Surveyors Board</u> website.

Applicant details						
Previous licence nu	mber (if known)					
Surname				Date of birth	ı	
Given name/s						
Address details (ple	ase note the posta	l address will be listed	d on the surveyo	r's public registe	r)	
Business address						
Suburb			State	F	Postcode	
Is your postal addre	ess the same as a	bove? If no, comple	te below.			
Postal address						
Suburb			State	F	Postcode	
Contact details						
Phone number			Mobile numbe	r		
Email address						
Employer details (if	applicable)					
Employer name						
Business address						
Suburb			State	F	Postcode	
Phone number			Mobile numbe	r		
Email address						
Restoration reason						
Why are you seeking restoration of your registration? (select one below)						
Returning to work in the Northern Territory						
Recommencing work as a surveyor after a leave of absence						
Recommencing work as a surveyor after a time of working in a different profession or industry						
Other (please provide details below)						





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Skills and knowledge (for example, working in the land development industry)						
Please outline how you have maintained your skills and knowledge below.						
Consent for document verification						
We will verify your identity against existing government records using the ID Ma Service. This service encrypts your information during verification. You can find on the ID Match website - <a href="https://www.idmatch.gov.au">https://www.idmatch.gov.au</a> .						
I confirm that I am authorised to provide the personal details presented and I consent to the document details I've provided as evidence of identity to be checked with the relevant Yes / No government agency via the Document Verification Service.						
Applicant declaration						
I, (full name)						
<ul> <li>All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the Oaths, Affidavits and Declarations Act 2010; and</li> <li>I have read and understood the information contained in this application and associated guidelines and accept that failure to supply information required on this form may delay processing of this application.</li> <li>I give the Surveyors Board of the Northern Territory consent to make any inquiries and to receive and disclose information which is relevant to my ongoing eligibility to be registered as a surveyor.</li> <li>I acknowledge that information (name, business address and telephone number) will be placed on a public register.</li> <li>I understand and acknowledge my legal obligations under the NT Licensed Surveyors Act 1983 if registration is granted; and</li> <li>I know that it is an offence to make a declaration which is false in any material particular.</li> </ul>						
	on (date)					
Applicant signature						
Note: Under the Oaths, Affidavits and Declarations Act 2010 a person wilfully mal altering a statement, in a statutory declaration is guilty of a crime and is liable to or both.	•					

Checklist requirements				
Prescribed application fee - See the <u>directions/fee</u> page for current fee.				
Completed and signed declaration.				
Description of roles and responsibilities attached.				
Copy of resume detailing work carried out attached.				
Criminal history name check results attached.				
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: Driver's licence, passport, evidence of age card, firearms licence, working with children's card etc.				

## **Privacy statement**

The Northern Territory Government and the Surveyor Board of the Northern Territory respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Information Act 2002* (NT).

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete, and we will be unable to process it.

The information you provide will be accessible to the Territory Business Centre and Occupational Licensing and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so, you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Information Act 2002* (NT), or the Office of the Information Commissioner NT.

## Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

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Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah				
Katherine	Big Rivers Government Centre, 5 First Street				
Tennant Creek	Barkly Business Hub, 62 Haddock Street				
Alice Springs	ce Springs Ground Floor, The Green Well Building, 50 Bath Street				
1800 193 111	territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801				

## **Payment details**

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies in person/mail); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.