

# Application for registration as a surveyor

Use this form to apply for registration as a surveyor in accordance with the Section 23 of the [Licensed Surveyors Act 1983](#).

The Surveyors Board of the Northern Territory (the Board) is authorised by the *Licensed Surveyors Act 1983* to collect the information on this form to enter into the Register of Licensed Surveyors. Failure to provide this information in full will result in refusal of registration.

The names and addresses of Licensed Surveyors are published annually in the Government Gazette and are at other times made available on the Board's website.

Graduates who have completed the requirements of the Surveyors Board of the Northern Territory, have undertaken a Professional Training Agreement which includes at least 2 years satisfactory practical training, at least 12 months (240 days) on cadastral surveys and completed the required practical projects.

For further information on the requirements please see the [Surveyors Board](#) website.

Applicant details				
Surname		Date of birth		
Given name/s				
Address				
Suburb		State		Postcode
Is your postal address the same as above? If no, complete below.				
Postal address				
Suburb		State		Postcode
Contact details				
Phone number		Mobile number		
Email address				
Information to be published on the licenced surveyors register				
I agree to my information being published on the licenced surveyors <a href="#">register</a> .				Yes / No
Employer details (if applicable)				
Employers name				
Business address				
Suburb		State		Postcode
Phone number		Mobile number		
Email address				
Disclosures				
Have you, in the last 10 years been convicted of an indictable offence (other than a minor traffic offence) or are any court proceedings pending?				Yes / No
If yes, provide details below.				



Are you an undischarged bankrupt or have you applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounded with creditors or made an assignment of your remuneration for their benefit?	Yes / No
If yes, provide details below.	
Have you ever been disqualified, fined, reprimanded or cautioned for any breach of rules, from holding a registration or certificate, or had a registration or certificate cancelled, suspended or refused in any State, Territory or New Zealand or been subject to any special conditions in any jurisdiction?	Yes / No
If yes, provide details below.	
In respect of any work you have done, have you ever been fined, reprimanded or cautioned for any breach of rules, professional conduct or code of ethics? Have you failed to comply with a direction given by the Board, including compliance with the Code of Practice for Licensed Surveyors?	Yes / No
If yes, provide details below.	
Have you certified to the accuracy of a survey knowing it to be inaccurate; or have you wilfully or by culpable negligence or through incompetence made or caused to be made, a survey that is so inaccurate or defective as to be unreliable?	Yes / No
If yes, provide details below.	
Are there any other matters that may impact your application for registration as a surveyor?	Yes / No
If yes, provide details below.	
<b>Consent for document verification</b>	
We will verify your identity against existing government records using the ID Match Document Verification Service. This service encrypts your information during verification. You can find out more about the service on the ID Match website - <a href="https://www.idmatch.gov.au">https://www.idmatch.gov.au</a> .	
I confirm that I am authorised to provide the personal details presented and I consent to the document details I've provided as evidence of identity to be checked with the relevant government agency via the Document Verification Service.	Yes / No

Applicant declaration			
I, (full name)			
Of (address)			
Do solemnly and sincerely declare that:			
<ul style="list-style-type: none"> <li>All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and</li> <li>I am seeking registration as a licensed surveyor in the Northern Territory in accordance with the principles of the <i>Licensed Surveyors Act 1983</i>; and</li> <li>I have read and understood the information contained in this application and associated guidelines and accept that failure to supply information required on this form may delay processing of this application; and</li> <li>I consent to the Surveyors Board of the Northern Territory making enquiries of, and the exchange of information with, the authorities of any State, Territory or New Zealand regarding my activities in the practice of surveying or otherwise regarding matters relevant to the notice; and</li> <li>I acknowledge that information (name, business address and telephone number) will be placed on a public register; and</li> <li>I understand and acknowledge my legal obligations under the <i>Licensed Surveyors Act 1983</i> if registration is granted; and</li> <li>I know that it is an offence to make a declaration which is false in any material particular.</li> </ul>			
This declaration is made at (location)			on (date)
Applicant signature			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			
Checklist requirements			
Prescribed application fee – See the <a href="#">directions/fee</a> page for current fee.	<input type="checkbox"/>		
Completed and signed declaration.	<input type="checkbox"/>		
Criminal history name check results attached.	<input type="checkbox"/>		
Evidence of successful completion of a Professional Training Agreement and associated practical training attached.	<input type="checkbox"/>		
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc	<input type="checkbox"/>		

## Privacy Statement

The Northern Territory Government and the Surveyors Board respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Information Act 2002* (NT).

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete, and we will be unable to process it.

The information you provide will be accessible to the Territory Business Centre and Occupational and Industry Licensing and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so, or you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Information Act 2002* (NT), or the Office of the Information Commissioner NT.

## Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine	Big Rivers Government Centre, 5 First Street	
Tennant Creek	Barkly Business Hub, 63 Haddock Street	
Alice Springs	Ground Floor, The Green Well Building, 50 Bath Street	
1800 193 111	<a href="mailto:territorybusinesscentre@nt.gov.au">territorybusinesscentre@nt.gov.au</a>	GPO Box 9800 Darwin NT 0801

## Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies - in person/mail); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.